



**Auburn Vocational Board of Education  
Agenda  
May 1, 2018  
7:00 pm**

**Item #1 Roll Call**

- |  |  |  |
|--|--|--|
| <input type="checkbox"/> Mrs. Jean Brush   | <input type="checkbox"/> Mr. Ken Klima       | <input type="checkbox"/> Mr. Paul Stefanko |
| <input type="checkbox"/> Dr. Susan Culotta | <input type="checkbox"/> Dr. Brian Kolkowski | <input type="checkbox"/> Mr. Erik Walter   |
| <input type="checkbox"/> Mrs. Mary Javins  | <input type="checkbox"/> Mr. Roger Miller    | <input type="checkbox"/> Mrs. Mary Wheeler |
| <input type="checkbox"/> Mr. Geoffrey Kent | <input type="checkbox"/> Mr. Terry Sedivy    |  |

**Item #2 Pledge of Allegiance**

**Item #3 Approve Agenda**

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_

**Item #4 Approve Minutes of April 3, 2018 Regular Board Meeting**

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_

**Item #5 Public Participation**

## **Item #6 Administrative Reports**

- Senior Ceremony ~ May 23, 2018 at 12:15 pm  
Lakeland Community College, Athletic Fitness Center
- Teachers Last Day ~ May 25, 2018
- Construction House Building Project – Update
- Ohio Board of Nursing Full Approval of Auburn Practical Nursing Program
- ComDoc Discussion

## **Item #7 Recruitment/Curriculum Subcommittee Report – Update**

## **Item #8 Facilities/Finance Committee Report – Update**

# **Treasurer’s Agenda**

## **Item #9 Render Financial Reports**

ORC 3313.29-The treasurer shall render a statement to the Board and to the superintendent of the school district, monthly, or more often if required, showing the revenues and receipts from whatever sources derived, the various appropriations made by the board, the expenditures and disbursements therefrom, the purposes thereof, the balances remaining in each appropriation, and the assets and liabilities of the school district. The financial statements for the period ending March 31, 2018 are hereby rendered and include: Financial Summary, Appropriations Report, Monthly Comparison Report, Check Register, Bank Reconciliation, and Investment Report. (Attachment Item#9)

**No Action Required.**

## **Item #10 Approve Sheakley Workers’ Compensation Group Retrospective Rating Program**

It is my recommendation that the Board approve Sheakley Workers’ Compensation group retrospective rating program for the January 1, 2019 to December 31, 2019 rate year. (Attachment Item #10)

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_

**Item #11 Approve Five-Year Forecast**

It is my recommendation that the Board approve the FY2018-2022 Five-Year Forecast. The forecast and assumptions were previewed by the Finance Committee and they are believed to represent the most probable scenario for the forecast period. The forecast assumes step and educational advances only. Changes in the Foundation funding have been forecasted based on estimates received from ODE and the Office of Budget and Enhancement. Finally, the Five-Year Facility Plan is not included due to lack of funding. It is possible that projects may be assumed as debt is paid down and the Forecast may be revised when such decisions are made. (Attachment Item #11)

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_

**Item#12 Approve Healthcare Premiums**

It is recommended the Board approve the healthcare premium rates for 2018-2019 as approved by the Lake County School Healthcare Consortium and outlined in the Lake County Schools Council Health Care Benefit program spreadsheet. Employees not on Standard Plan 2 pay the difference (Attachment Item #12)

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_

**Item #13 Approve Records Retention Schedule (RC-2)**

It is my recommendation that the Board approve the records retention schedule (RC-2) to be forwarded to the Ohio Historical Society and the Auditor of State. Once approved, records will be disposed of in accordance with the records retention schedule. (Attachment Item #13)

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_

**Item #14 Approve Donation**

It is my recommendation that the Board approve the donation of a tool boss tool dispensing unit from Kennametal of Solon, Ohio.

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_

# SUPERINTENDENT'S AGENDA

## Item #15 Approve Ohio MeansJobs Workforce Development Revolving Loan Fund Program

It is my recommendation that the Board approve the award agreement between the Office of the Ohio Treasurer of State and Auburn Career Center under Ohio MeansJobs Workforce Development Revolving Loan Fund Program. (Attachment Item #15)

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_

## Item #16 Approve Practical Nursing 2018-2019 Day & Evening Program Calendar

It is my recommendation that the Board approve the practical nursing 2018-2019 day and evening program calendar. Classes will begin August 20, 2018. (Attachment Item #16)

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_

## Item#17 Policies Modifications: Second & Final Reading

I recommend that the Board of Education make the following policy modifications to the Auburn Vocational Board of Education Policy Manual. Original policy can be reviewed by visiting the Board Policy website at [www.neola.com/auburnjvs-oh](http://www.neola.com/auburnjvs-oh) and clicking on the policy number. (Attachment Item#17)

Section	Title	Revised/New Policy/Delete
Professional/Classified	Tuition Free Benefit	Revised

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_

**Item #18 Approve Resolution Designating the Superintendent as Fiduciary of Nonprofit Organization in an Official Capacity**

It is my recommendation that the Board of Education approve the resolution designating the Superintendent as fiduciary of nonprofit organization in an official capacity

**WHEREAS**, the Board is a participant in a nonprofit organization known as the Auburn Education Foundation (“Foundation”); and

**WHEREAS**, the Board wishes to designate the Superintendent as the Board’s representative on the Foundation; and

**WHEREAS**, there is no other conflict of interest on the part of the Superintendent who will be the Board’s designated representative on the Foundation.

**NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:**

1. The Board formally designates the Superintendent as the Board’s representative on the Foundation’s Board of Directors.
2. The Board formally instructs the Superintendent to represent the Board’s interest on the Foundation’s Board of Directors.
3. The Superintendent shall serve as a fiduciary of the Foundation in his or her official capacity as the Superintendent of the Board.
4. The Superintendent shall serve the interests of the Board and, by extension, the taxpayers, when making decisions about the Foundation and the Foundation’s service to the Board and public.
5. The Superintendent and administration are directed to implement measures that ensure the Superintendent does not have any conflicts of interest related to the Superintendent’s service with the Foundation.

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_

**Item #19 Human Resources**

Resolution to approve employment of the following Personnel items: Amendments, New Employees, Renewals, Supplemental, Substitutes, Separations and Student Intern positions. (Attachment Item #19)

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_

**Item #20 Approve New Employment Position for Criminal Justice Instructor**

It is my recommendation that the Board of Education approve to post/hire for a criminal justice instructor position for the 2018-2019 school year.

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_

**Item #21 Approve ACEware Systems, Inc. Support Agreement**

It is my recommendation that the Board approve ACEware Systems, Inc. annual support agreement for student manager for the Adult Workforce Education Department from 7/1/2018 to 7/1/2019 for \$5,637.00. (Attachment Item #21)

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_

**Item #22 Approve Irrigation Proposal for Greenhouses**

It is my recommendation that the Board approve the irrigation proposal for the greenhouses in the Plant, Turf and Landscape Management program. The total amount of the proposal is \$29,004.00. (Attachment Item #22)

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_

**Item #23 Executive Session**

- a) Pursuant to Ohio Revised Code Section 121.22(G) (1), I hereby recommend that the Board make a motion to adjourn to executive session for **the purpose of considering** the appointment, **employment**, dismissal, discipline, promotion, demotion, or **compensation of public employees** or regulated individuals, or the investigation of charges or complaints against a public employee or regulated individual unless such person requests a public hearing.

\_\_\_ Mrs. Jean Brush

\_\_\_ Mr. Ken Klima

\_\_\_ Mr. Paul Stefanko

\_\_\_ Dr. Susan Culotta

\_\_\_ Dr. Brian Kolkowski

\_\_\_ Mr. Erik Walter

\_\_\_ Mrs. Mary Javins

\_\_\_ Mr. Roger Miller

\_\_\_ Mrs. Mary Wheeler

\_\_\_ Mr. Geoffrey Kent

\_\_\_ Mr. Terry Sedivy

Motion \_\_\_\_\_

Time In: \_\_\_\_\_

Second \_\_\_\_\_

Time Out: \_\_\_\_\_

**Item #24 Other**

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_

**Item #25 Adjourn**

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_

*Please Notice Enclosures: Attachments*

**Regular Board Meeting  
June 5, 2018 @ 7:00 pm**